

# CHAIRMAN OF THE JOINT CHIEFS OF STAFF INSTRUCTION

J-6

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CJCSI 6711.01A

10 October 2003

## EXCHANGE OF COMMUNICATIONS

Reference: Memorandum of Agreement, 3 April 1964, "Memorandum of Agreement Between The Departments of State and Defense on the Exchange of Communications"

1. Purpose. To establish policy regarding the exchange of communications between the Departments of State (DOS) and Defense (DOD).

2. Cancellation. CJCSI 6711.01, "Exchange of Communications," dated 15 January 1998, is canceled.

3. Applicability. This instruction applies to the combatant commands, USELEMNORAD, Services, and Defense agencies.

4. Policy. A Memorandum of Agreement, 3 April 1964, between DOS and DOD on the exchange of communications contains a provision stating: "It shall be the responsibility of all officers of the Departments of State and Defense to assure that communications originating in one Department and its field organizations which contain information that the other Department needs to know are exchanged expeditiously, without restriction because of sensitivity." This agreement replaced the Webb-Lovett Agreement of 1951.

5. Definitions. None.

6. Responsibilities

a. Actions required under this agreement are for the combatant commands, USELEMNORAD, Services, and Defense agencies to:

(1) Implement the above provision.

(2) Expedite dissemination of information to other interested government agencies.

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(3) Reduce the need for electrical readdressals by eliminating internal passing instructions in messages, such as "CJCS PASS TO WHITE HOUSE, STATE, SECDEF."

b. There is a continuing requirement for the combatant commands to include DOS as an information addressee on messages to the Chairman of the Joint Chiefs of Staff, Joint Staff, and Secretary of Defense if those messages are of direct interest to DOS. Once a determination is made that DOS should be addressed, the White House (and CIA, if applicable) and DOS field organizations also should be included as information addressees.

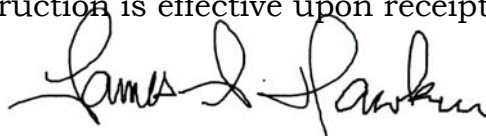
c. The foregoing also applies to messages designated as limited distribution (LIMDIS) and CODEWORD unless determined otherwise by originating command.

d. The combatant commanders should review their implementing instructions to subordinate commanders concerning this agreement.

7. Summary of Changes. None.

8. Releasability. This instruction is approved for public release; distribution is unlimited. DOD components (to include the combatant commands), other federal agencies, and the public may obtain copies of this instruction through the Internet from the CJCS Directives Home Page--<http://www.dtic.mil/doctrine>. Copies are also available through the Government Printing Office on the Joint Electronic Library CD-ROM.

9. Effective Date. This instruction is effective upon receipt.



JAMES A. HAWKINS  
Major General, USAF  
Vice Director, Joint Staff

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